



Application for initial grant or renewal of a Hackney Carriage or Private Hire Vehicle licence

Warning

It is an offence for the applicant to knowingly or recklessly make a false statement or to omit any material to obtain a licence. Such action will reflect on the suitability of the applicant to hold such a licence. Please read the questions carefully before completing the form.

Section 1 – Vehicle details

Licence type	<input type="checkbox"/> Hackney Carriage Vehicle <input checked="" type="checkbox"/> Private Hire Vehicle
Type of application	<input checked="" type="checkbox"/> New application <input type="checkbox"/> Renewal application
If renewal, what is the licence plate number	PHV HCV
Do you intend to use the vehicle entirely or predominantly in North Yorkshire?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Registration number	██████████
Make and model	Volkswagen Tiguan
Colour	Blue
Date of first registration	15/12/2023
Are you currently licensed in any other locality in North Yorkshire?	<input type="checkbox"/> Yes – Please provide licence no <input checked="" type="checkbox"/> No
Please note that vehicles over the age of 10 years will not generally be licensed (unless they are wheelchair accessible). Any applications in respect of vehicles over 10 years should be accompanied by some supporting documentation to demonstrate that the specific circumstances of the case would warrant a departure from the council's policy.	
Fuel type	Diesel
Number of passengers	6
Meter make and model (if applicable)	
Name of private hire operator (private hire only)	██████████
Are the seating arrangements kept in accordance with the manufacturer's original specification?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, it may be subject to testing under the Individual Vehicle Approval (IVA) scheme. https://www.gov.uk/vehicle-approval/individual-vehicle-approval)
Has this vehicle ever been involved in an accident or recorded as an insurance write off?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, please provide full details (including the insurance write-off category where applicable):

Is this vehicle wheelchair accessible (for instance, adapted or designed to carry at least one wheelchair user whilst in their wheelchair)?

Yes No

If yes, it must have European Community Whole Vehicle Type Approval (ECWVTA). This will be shown on either the vehicle's V5 registration document, additional chassis number on the vehicle or by a 'Certificate of Conformity'.

If wheelchair accessible, does the vehicle have a ramp or lift? Please also confirm the maximum size and weight of wheelchair which can be accommodated.

Ramp Lift

Maximum size of wheelchair:

Maximum weight of wheelchair:

Section 2 – Applicant detail

Name

[REDACTED]

Address
(including post code)

[REDACTED]

Email address

[REDACTED]

Telephone number

[REDACTED]

Date of birth

[REDACTED]

Place of birth

[REDACTED]

Nationality

[REDACTED]

National insurance number

[REDACTED]

New applications only **

Have you lived overseas in the last 10 years?

Yes (provide details below) No

Country	Date from	Date to

Are you a licensed driver of North Yorkshire Council?

Yes / No

Badge No: DD178

Have you ever held a private hire or hackney carriage driver and/or vehicle or private hire operator licence, with any other council?

Yes (provide details below) No

Details (including issuing authority, licence number, start date and expiry date)

Have you ever had a Private Hire or Hackney Carriage driver and/or vehicle licence suspended or revoked by another authority?

Yes (provide details below) No

Details (including issuing authority, licence type, dates of suspension/revocation)

If the applicant is a company or partnership, please provide the company number:

and details of all directors or partners below

Director/Partner	Date of birth	Address and telephone number
██████████	██████	████████████████████

Section 3 – Additional proprietors

State the name and address of every person (including any limited company) who is a proprietor or part proprietor of the above vehicle or is concerned in the keeping, employing or letting on hire of the vehicle.

Proprietor name	Date of birth	Address and telephone number

Section 4 – Renewals only – Vehicle plate requirements (please tick as required)

Door stickers	<input type="checkbox"/>	How many?	<input type="text"/>
Wheelchair access sign	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Windscreen pouch	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section 5 – Declaration

- I have read and understood the implications of the warning regarding the making of false declarations in relation to this application and confirm that to the best of my knowledge the particulars I have provided with this application are correct.
- If a licence is granted, I undertake to comply with all relevant licence conditions, policy requirements and byelaws where applicable.
- I will notify the council if any information in this application changes, as outlined in the council's Hackney Carriage and Private Hire Licensing Policy.

Signature: 

Date: 24/02/2026

Section 6 - Checklist

An application will not be determined unless the licensing authority is in receipt of:

- a fully completed application form
- the appropriate fee
- the vehicle registration document (V5C) in the name of the applicant or formal confirmation from the DVLA that the vehicle has been registered in the applicant's name. If neither is available, verifiable proof of ownership may be accepted (i.e. a bill of sale from a reputable firm)****New applications only**
- a current vehicle insurance certificate or cover note which includes the carriage of passengers for public hire (in the case of hackney carriage vehicles) or private hire (in the case of private hire vehicles)
- confirmation that the vehicle has an MOT test Certificate (required for all vehicles aged over one year as from the date of first registration as shown on the vehicle registration document)
- proof that the licensing authority's testing arrangements have been satisfied
- a certificate confirming that the meter has been calibrated by an authorised agent to the table of fares (hackney carriage only)****New applications only**
- a satisfactory basic criminal record check from www.gov.uk/request-copy-criminal-record in respect of all proprietors (or in the case of a company or partnership, in respect of all directors or partners). Not applicable to drivers, proprietors and operators already licensed by North Yorkshire Council.
- a certificate of good conduct (only if an applicant/proprietor has lived overseas for a period of six months or more in the 10-year period leading up to the date of application).

Please return the completed form and documents to your local North Yorkshire office:

licensing.cra@northyorks.gov.uk
licensing.har@northyorks.gov.uk
licensing.ric@northyorks.gov.uk
licensing.rye@northyorks.gov.uk
licensing.sel@northyorks.gov.uk
licensing.ham@northyorks.gov.uk
licensing.sca@northyorks.gov.uk

Personal data and information sharing

This authority requires the requested information to process your application for a licence. It has a duty to protect and safeguard the public and therefore may share the information you have provided on this form with other service areas within the Council, Government Departments, law enforcement agencies and partners for these purposes.

This authority is under a duty to protect the public funds it administers. We may share information internally and externally with other organisations responsible for auditing or administering public funds, or where undertaking a public function, to prevent and detect fraud, including data to be used as part of the National Fraud Initiative. For further information, please see <https://www.gov.uk/government/collections/national-fraud-initiative>. We may also disclose information to a Specified Anti-Fraud Organisation for the purpose of preventing fraud under Section 68 of the Serious Crime Act 2007. Please also see our licensing privacy notice for further information.

Schedule 23 to the Finance Act 2011 (Data Gathering Powers) and Schedule 36 to the Finance Act 2008 (Information and Inspection Powers) grant HMRC powers to obtain relevant information from third parties. This includes licensing bodies being required to provide information about licence applicants. Your personal data will not be used for any other purpose without your prior consent, except as permitted by statute.

Under the Air Quality (Taxi and Private Hire Vehicles Database) (England and Wales) Regulations 2019, the Council is required to provide information to the Department for Environment, Food and Rural Affairs (DEFRA) about all hackney carriages and private hire vehicles licensed by North Yorkshire Council. The information given will include registration numbers, start and expiry dates and such other information we hold for the purposes of ensuring the accurate identification of vehicles. The guidance for authorities contains further details about the database: <https://www.gov.uk/government/publications/air-quality-taxis-and-private-hire-vehicles-phvs-database-guidance>

For further information on who and how the council may share your information with, please refer to the following privacy notice: [Licensing privacy notice | North Yorkshire Council](#)



NFU Mutual

INSURANCE | PENSIONS | INVESTMENTS

Certificate of Motor Insurance

Certificate Number

Registration mark of vehicle

[REDACTED]

or any motor car loaned to the policyholder under NFU Mutual's Approved Repairer scheme

Name of policyholder

Effective date of the commencement of insurance for the purposes of the relevant law

[REDACTED]
12:00 noon 13 August 2025

Date of expiry of insurance

12:00 noon 13 August 2026

Persons or classes of persons entitled to drive provided that they hold a licence to drive the vehicle or have held and are not disqualified for holding or obtaining such a licence
Limitations as to use

[REDACTED]
[REDACTED] may also drive a motor car or motorcycle registered in the UK, Channel Islands or Isle of Man, which does not belong to them and is not hired to them under a hire purchase scheme.

You are covered for social, domestic and pleasure use, commuting, voluntary use, business use by the policyholder and spouse if entitled to drive under the policy and business use by any entitled driver for the policyholder's business. Use for the carriage of schoolchildren for hire or reward in connection with their attendance at school.
The vehicle may also be used for towing without reward a trailer or any one disabled mechanically-propelled vehicle.
You are not covered for commercial travelling, racing, speed testing, competitions, rallies (other than road safety rallies and treasure hunts), trials or track days, Nürburgring Nordschleife driving, carriage of passengers for hire or reward other than the carriage of schoolchildren in connection with their attendance at school, or for any purpose in connection with the motor trade or professional driving instruction.
You are not covered for use to secure the release of a motor vehicle, other than the vehicle identified above by its registration mark, which has been seized by, or on behalf of, any government or public authority.

I hereby certify that the policy to which this certificate relates satisfies the relevant laws applicable in Great Britain Northern Ireland the Isle of Man the Island of Guernsey the Island of Jersey or the Island of Alderney.

The National Farmers Union Mutual Insurance Society Limited
(Authorised Insurer)
Head Office: Stratford upon Avon

Advice to Third Parties

Nothing contained in this certificate affects your right as a Third Party to make a claim.

Notes

Driving other Cars

Please remember that cover for driving another car or motorcycle is limited to Third Party Only which means there is no cover for any loss or damage to the vehicle being driven.

Assistance while driving in the UK

If you require assistance following a breakdown, accident or windscreen breakage please ring the 24 hour emergency freephone number 0800 282652

For full details of the insurance cover reference should be made to the policy.

Rachel Kelsall

Customer Services Director

A mislaid certificate causes problems, so please keep it safe. Seven days are allowed for production if stopped by the police.

V5C
8/23

Driver & Vehicle
Licensing
Agency

Registration number
[Redacted]

UNITED KINGDOM
UK
REGISTRATION
CERTIFICATE

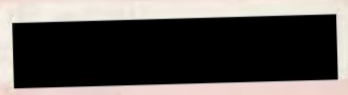
1843 1085930019 02336 1050_33300



Registered keeper

You **must** make sure that the name and address printed here is correct. If it is not, see section 3.

Document reference number
Don't share, keep it safe



Acquired vehicle on 03 02 2025



Thinking of buying this vehicle?
Buyer beware...

Do you know how to avoid being tricked into buying a stolen vehicle?
For tips and advice go to gov.uk/checks-when-buying-a-used-car



THIS DOCUMENT IS NOT PROOF OF OWNERSHIP.
It shows who is responsible for registering and taxing the vehicle.

Registration Certificate translations

свидетелство за регистрация	Zulassungsbescheinigung	Certificat d'immatriculation	Registrācijas iudījums	Dowód Rejestracyjny	Prometno dovoljenje
Permiso de circulación	Registreerimisjunnistus	Titre de circulation	Forgalmi engedély	Certificado de matriculación	Reksteroidoļietas
Osvědčení o registraci	Άδεια κυκλοφορίας	Carta di circolazione	Certifikat ta' Registrazzjoni	Certificat de immatriculare	Registreringsbeviset
Registreringsattest	Πιστοποιητικό Εγγραφής	Registrācijas apliecība	Kontekstbewijs	Osvědčení o evidenci	Prometna dozvola

Data protection

DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our privacy notice at gov.uk/dvla/privacy-policy

Special notes (these notes cannot be removed)

- NO. OF FORMER KEEPERS 1
- THIS VEHICLE IS SUBJECT TO ADDITIONAL RATE OF VED UNTIL 31 08 2029 AS THE ORIGINAL LIST PRICE OF THE VEHICLE EXCEEDED £40,000. FOR MORE INFORMATION GO TO www.gov.uk/browse/driving
 - DECLARED NEW AT FIRST REGISTRATION.

How to fill in your V5C Registration Certificate (log book)

Tax or SORN (Statutory Off Road Notification) using the document reference number above.

<p>1 Change my vehicle details</p> <p>You must fill in section 1 over the page and return the whole V5C to DVLA, Swansea, SA99 1BA. For more information go to: gov.uk/change-vehicle-details-registration-certificate</p>	<p>2 Selling or transferring my vehicle to a new keeper (not a trader)</p> <p>It's quick and simple to tell us online at: gov.uk/sold-bought-vehicle Or fill in section 2 over the page and send to DVLA, Swansea, SA99 1BA. You must give section 6 to the new keeper.</p>	<p>3 Change my name or address or both</p> <p>It's quick and simple to tell us your new address online at: gov.uk/change-address-v5c Or if your name and address has changed you must fill in section 3 over the page and return the whole V5C to DVLA, Swansea, SA99 1BA.</p>	<p>4 Selling, transferring or part exchanging this vehicle to a motor trader</p> <p>It's quick and simple to tell us online at: gov.uk/sold-bought-vehicle Or fill in section 4 over the page and return just that page to DVLA, Swansea, SA99 1BA.</p>	<p>5 Permanently exporting this vehicle for more than 12 months</p> <p>If you or someone you're selling the vehicle to is taking it out of the country for 12 months or more, go to section 5 over the page. For more information go to: gov.uk/taking-vehicles-out-of-uk</p>	<p>6 New keeper slip</p> <p>Selling your vehicle: you must fill in the date of sale on section 6 over the page and give it to the new keeper. Vehicle tax or SORN isn't passed on to someone else. For more information go to: gov.uk/vehicletaxrules</p>
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Failure to tell DVLA of any changes may result in a penalty or prosecution, or both

Vehicle details

Official use only

[A.1] 9

A Registration number

B: Date of first registration 15 12 2023

[B.1]: Date of first registration in the UK 15 12 2023

D.1: Make VOLKSWAGEN

D.2: Type 5N

Variant ACDSBX1

Version AD7AD7GC010L7T6NVR24B1BB
0M1GISM

Euro status EURO 6 AP

Real driving emissions 2

D.3: Model TIGUAN ASPACE R-LINE TDI 4M SA

D.5: Body type ESTATE

[X]: Taxation class DIESEL CAR

[D.6]: Suspension type

[Y]: Revenue weight 2500 KG GROSS

P.1: Cylinder capacity (cc) 1968 CC

V.7: CO₂ (g/km) 170 G/KM

P.3: Type of fuel HEAVY OIL

S.1: Number of seats, including driver 7

S.2: Number of standing places (where appropriate)

[D.4]: Wheelplan 2-AXLE-RIGID BODY

J: Vehicle category M1

K: Type approval number E1*2001/116*0450*70

P.2: Max. net power (kW) 110

E: VIN/Chassis/Frame No.

P.5: Engine number DTSB941548

F.1: Max. permissible mass (exc. m/c) 2500

G: Mass in service 1916

Q: Power/Weight ratio (kW/kg) (only for motorcycles)

R: Colour BLUE

O: Technical permissible maximum towable mass of trailer

O.1: braked (kg) 2500

O.2: unbraked (kg) 750

U: Sound level

U.1: stationary (dB(A)) 74

U.2: engine speed (min-1) 3150

U.3: drive-by (dB(A)) 67

V: Exhaust Emissions

V.1: CO (g/km or g/kWh) 0.027

V.2: HC (g/km or g/kWh)

V.3: NOx (g/km or g/kWh) 0.033

V.4: HC+NOx (g/km)

V.5: particulates (g/km or g/kWh)

Automated vehicle (AV)

1 Change my vehicle details – Only fill in details to be corrected or changed

By submitting this form you are declaring that the information provided is correct. If you have made changes to your vehicle or if the information above is incorrect, you must

tell us by filling in the relevant boxes below and send whole V5C to DVLA, Swansea, SA99 1BA. Use black ink and CAPITALS.

Registration number

9

Document reference number

Wheelplan or Body type:

VIN, Chassis or Frame number:

New revenue weight:

Date of change:

Cylinder capacity (cc):

No. of seats inc. driver:

No. of standing places:

Type of fuel:

Engine number:

New colour:

Date of change:

CLR

Tax class:

Y

For information on how to change your tax class go to gov.uk/change-vehicle-tax-class

2 Selling or transferring my vehicle to a new keeper (not a trader)

By submitting this form you are declaring that the information provided is correct. You must tell us immediately if you have sold or transferred your vehicle. It's quick and simple to tell us online. If you don't receive an acknowledgment or tax refund, if applicable, go to gov.uk/contact-the-dvla as you may still be liable.

You can use this form to tell us if you have:

- Sold your vehicle privately – fill in the boxes below and the date of sale on section 6 over the page. Use black ink and CAPITALS. Tear off section 6 (green slip) give it to the new keeper. Return the rest of the V5C to DVLA, Swansea, SA99 1BA.
- Sold, transferred or part exchanged your vehicle to a motor trader – go to section 4 (yellow section) on the next page.

Registration number

9

Document reference number

Title: Mr: Mrs: Miss:

Or other title, or business or company name:

New keeper's first and middle names written in full:

Surname:

DVLA fleet number for companies only:

Date of birth: (optional)

Current UK address (house number, street name, town or city):

Foreign address? For information go to: gov.uk/taking-vehicles-out-of-uk

Postcode:

Date of sale: (mandatory)

Mileage: (optional)

K Contact number of the new keeper: (optional)

Email address of the new keeper: (optional)

Driving licence number of the new keeper: (optional)

Official use only. Do not write in this space.

03 02 25
23



ISC

9

3 Change my name or address, or both – Enter full details for all changes

By submitting this form you are declaring that the information provided is correct.

If your personal details are wrong or have changed, you **must** tell us by filling in the boxes below giving us your full name or address, or both. Use black ink and CAPITALS. Send the **whole V5C** to DVLA, Swansea, SA99 1BA. For more information go to: gov.uk/change-address-v5c

Registration number [redacted] 9 [redacted]

Document reference number [redacted]

Title: Mr: Mrs: Miss:

Or other title, or business or company name:

[Grid for title/business name]

First and middle names written in full:

[Grid for first and middle names]

Surname:

[Grid for surname]

New UK address (house number, street name, town or city):

[Grid for new UK address]

Postcode:

Contact number: (optional)

Email address: (optional)

4 Selling, transferring or part exchanging this vehicle to a motor trader

By submitting this form you are declaring that the information provided is correct.

A motor trader can be: motor dealer, motor auctioneer, vehicle dismantler, salvage dealer, finance and leasing company, insurance company, or car buying service.

If you want to keep the registration number you **must do this before** you sell or transfer it. To tell us go to: gov.uk/keep-registration-number

You **must** tell us **immediately** if you have sold or transferred your vehicle. It's quick and simple to tell us online. If you don't receive an acknowledgment or tax refund, if applicable, go to gov.uk/contact-the-dvla as you may still be liable.

Or you can also use this form to tell us by filling in the boxes below. Use **black ink and CAPITALS**. Tear along the **red** perforated line and send the **whole section** to DVLA, Swansea, SA99 1BA.

Give the rest of the document to the motor trader.

Registration number [redacted] 9 [redacted]

Document reference number [redacted]

01 Date of sale: (mandatory) [Grid]

Mileage: (optional) [Grid]

Name and address of motor trader:

[Grid for motor trader name and address]

VAT number:

Postcode:

5 Permanently exporting this vehicle for more than 12 months

By submitting this form you are declaring that the information provided is correct.

If you are taking the vehicle out of the country for 12 months or more (a permanent export) you **must** fill in the boxes below. Use **black ink and CAPITALS**. Tear along the **red** perforated line and send the **whole section** to DVLA, Swansea, SA99 1BA.

You must keep the rest of your V5C – you will need this to register your vehicle abroad.

If you're selling the vehicle to a new keeper with a foreign address go to: gov.uk/taking-vehicles-out-of-uk

Registration number [redacted] 9 [redacted]

Document reference number [redacted]

Date of export: [Grid]

Which country are you exporting the vehicle to?

[Grid for country of export]

6 New keeper slip – must be given to the new keeper

Do not send this slip to DVLA on its own – you will not get a V5C.

You, the new keeper, must ensure the vehicle is taxed before you drive it.

You will be fined if our records show that the vehicle is not taxed, insured or no Statutory Off Road Notification (SORN) has been made.

It's quick and simple to tax online at: gov.uk/vehicle-tax

Declare the vehicle off road online at: gov.uk/make-a-sorn

You should receive your new V5C within 4 weeks of the registered keeper giving us your details.

If you do not receive your V5C, you'll need to fill in a V62 form to apply for a new one. Send it, with this slip, to DVLA, Swansea, SA99 1DD. Make sure the date of sale or transfer box is filled in.

For more details on this vehicle go to: gov.uk/get-vehicle-information-from-dvla

For data protection information go to: gov.uk/dvla/privacy-policy

Registration number [redacted] 9 [redacted]

Document reference number (use this to tax online) [redacted]

Date of sale or transfer: [Grid]

Make VOLKSWAGEN

Model TIGUAN ASPACE R-LINE TDI 4M SA

Colour BLUE

Engine size 1968 CC

Suspension type

Tax class DIESEL CAR

No. of seats 7

Official use only. Do not write in this space.



8269 3325 0344 5180 1720 5862

This vehicle is subject to Additional Rate of VED until 31/08/2029, as the original list price of the vehicle exceeded £40,000. For more information go to www.gov.uk/browse/driving